

# United Way of the Brazos Valley

## Internship Program

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United Way of the Brazos Valley offers a great opportunity for current students to build their skills and gain valuable career experience while serving the community. United Way is committed to strengthening our community through meaningful and measurable improvements in Health, Youth Opportunity, Financial Stability and Community Resilience.

### **Benefits of the Internship Cohort Program include:**

- Earn academic credit
- Obtain adequate, reliable, and regular supervision and mentoring
- Gain broad exposure to nonprofit organizations and the nonprofit industry
- Attend professional meetings (either virtual or face-to-face)
- Polish leadership, communication and other skills in specific areas such as event planning, fundraising, etc.

### **Internship opportunities include:**

- Community Impact - Admin Assistant
- Communications
- Resource Development – Admin Assistant

Interns provide approximately 15 hours per week during regular business hours. Scheduling can be flexible around the intern's school schedule. Interns may be asked to work independently or in a team to accomplish their learning objectives. Coaching and feedback will be provided on-the-job.

All interns must be present for the orientation and professional development event at the beginning of the internship semester.

### **Application Procedure**

Applications will be accepted from all current undergraduates and graduate students. International students are also welcome to apply! Please complete the Application Form found on our website, [uwbv.org/careers](http://uwbv.org/careers), and submit your Resume, Application and Cover Letter by email to the Operations Manager at [operations@uwbv.org](mailto:operations@uwbv.org).

- **Application Opens:** Ongoing
- **Interviews:** Interviews will be conducted after proper documentation has been collected.
- **Notification:** Applicants will be notified via email and/or phone call.

To learn more about United Way of the Brazos Valley, visit us at [uwbv.org](http://uwbv.org), or follow us on Facebook, Instagram, Twitter, and LinkedIn (@unitedwaybv).

**Internship Period:** Aligned with each corresponding semester. All interns must be present for the orientation.

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